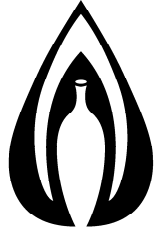


VOLUNTEER APPLICATION



American Museum of Ceramic Art

AMOCA

**340 South Garey Avenue
Pomona, CA 91766
(909) 865-3146**

<http://www.ceramicmuseum.org>

Date: _____

Name: _____
Last First Middle Initial

Address: _____
Street City State Zip Code

Phone: () _____ () _____
Home with area code Work with area code

Social Security #: _____ Birth Date: _____
Background Check may be conducted You must be at least 16 years of age to volunteer

Email Address: _____

Amount of time you can give: Per week Per month

Reason(s) for volunteering: _____

Is your volunteer activity connected with an organization? _____

Name of Organization: _____

EDUCATION: (Highest Level Attained) Grammar School High School College Graduate

College Degree(s) or Professional Training _____

Languages you speak other than English: _____

EMPLOYMENT: Current Prior

Employer: _____ Occupation/Title: _____

Responsibilities: _____

SKILLS: Please elaborate on your level of experience: _____

Computer Skills:

- Typing
- MS Word
- Excel
- Powerpoint
- Library Experience
- Book Repair
- Cataloguing
- Bibliographic Work
- Art History Research
- Proofreading
- Greeting the Public
- Sales
- Inventory
- Editing
- Filing
- Teaching Clay Sculpture

Foreign Language Fluency:

Language: Speak, write, and/or read: _____

Language: Speak, write and/or read: _____

AVAILABILITY:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

OPTIONAL INFORMATION:

Medical Information: _____

Allergies/Medications: _____

I understand and certify that:

- The information given on this form is true and correct, and may be verified by contacting persons or organizations named in this application. I hereby release and agree to hold harmless from liability any person or organization that provides information.
- I voluntarily offer my services with a clear understanding that there will be no monetary compensation or promise of future employment with the American Museum of Ceramic Art.
- I will adhere to all American Museum of Ceramic Art policies and procedures.
- I will readily accept training and supervision from Museum Staff.
- I will be courteous to all Museum visitors and staff.

If you have a current resume and would like to include it, we would welcome the additional information.

Applicant's Signature

Date

Please be prepared to present us with two government issued identification cards. At least one of these documents must contain your social security numbers.

